

# LAKEWOLD GARDENS

## Volunteer Position Description

### Garden Shop Nursery Assistant

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**Position Title:** Garden Shop Nursery Assistant – volunteer status

**Location/Time:** Work to be performed at Lakewold Gardens: 12317 Gravelly Lake Dr. S.W., Lakewood, WA 98499. Shifts are available: Monday-Sunday, 8:30am-11:30am or 9:00am-12:00pm. A weekly shift on a regular day is preferred. This position works with Garden Shop/Nursery staff.

**Key Responsibilities and Daily Timeline:**

- The first task of the day is watering the plants for sale in the front nursery. Watering starts at 8:30am and usually takes an hour to complete. The goal is to finish watering the sales area before the front gates are open to the public at 10:00 am.
- Next, watering is done in the back nursery, as needed. This volunteer support is very much appreciated, especially during summer days when watering is crucial to minimizing plant loss.
- After watering is done there are various tasks: deadheading, making sure plants are displayed nicely, occasional plant repotting, labeling/pricing plants, and helping customers with purchasing choices or questions. Tasks change as the plants' needs evolve through the season, depending on the month and the weather.

**Qualifications:** An interest in caring for plants. Physical requirements include standing during most of the shift and light lifting, such as moving potted plants and using a nursery watering hose and wand. Dress code and footwear are for outside weather conditions. Must be willing to get dirt and water on clothing and shoes!

**Time Commitment:** One or more shifts per week, with a regular day and time preferred. Shifts are available each day of the week from 8:30am-11:30am or 9:00am-12:00pm. For shift cancellations, please notify Garden Shop staff as soon as possible.

**Training/Support**

**Provided:** Detailed training is provided to implement processes for optimal plant care in Lakewold's nursery. Training is arranged with the Garden Shop Manager.

**Benefits:** A Family & Friends membership is given after completion of 15 volunteer hours, annually. An annual Picnic with Purpose is held in August to recognize the efforts of volunteers.

**Garden Shop Manager:** Diane Thomas

**Phone and e-mail:** 253-584-4106 x100  
dthomas@lakewoldgardens.org

**Program Website:** [www.lakewoldgardens.org/volunteering](http://www.lakewoldgardens.org/volunteering)

**Mission Statement:** To preserve and enhance Lakewold Gardens as a historic estate garden of world class distinction, offering each visitor an inspirational experience through growth and learning in a profoundly unique setting.